COUNCILLORS

ANNE PRIOR (Chairman)
7 Wyvern Close
Tel: 842103
Cllr.Prior@wellesbournepc.com

ROSALIND BOLTON (Vice Chairman)
19 Kineton Road
Tel: 840814
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Cllr.PaigeStimson@wellesbournepc.com
HOW TO CONTACT US

CLERK:  
LYNDA SCRIVEN

ADMIN ASSISTANT:  
KATE SKINNER

RESPONSIBLE FINANCE OFFICER:  
POSITION VACANT

HANDYMAN / LENGTHSMAN:  
JIM WILSON

PARISH COUNCIL OFFICE  
2 SCHOOL ROAD, WELLESBOURNE, CV35 9NH

TEL: 01789 841434 (24 hour answerphone)  
EMAIL: clerk@wellesbournepc.com  
WEBSITE: wellesbournepc.com

OFFICE OPEN FOR PERSONAL VISITS:  
MON—WED  2.00 pm — 4.30 pm  
THURS—FRI  9.15 am — 12.15 pm

Customer Access Terminal for members of the public to contact Stratford on Avon District Council directly is available during office open hours.
The work of the Parish Council Office is incredibly varied. It:

- provides administrative support to the Council
- is the interface between the Council and the public, either by letter, email, telephone or personal callers
- notifies both Councillors and the public of forthcoming meetings
- ensures that meeting papers are distributed so that the Council can make sound decisions
- produces minutes from Council meetings and implements the Council's decisions
- oversees the Council expenditure and keeps accurate financial records including yearly accounts for audit
- acts as a representative of the Council.

So if you need information or a chat about a village issue we are happy to provide assistance and if we aren’t able to give you the answer immediately, we will find someone who can.
Introduction

I would like to invite you to the Annual Parish Meeting at Wellesbourne Primary School. This meeting is hosted by the Parish Council for all members of the Parish. It is not a Parish Council meeting and the rules governing usual meetings do not apply. However, at this meeting, the rules of decent behaviour towards each other will still be expected. The meeting gives you, the residents, the opportunity to raise any matter of relevance to the parish and to question the Council on the work it has done during the year.

The current council has been in place since the local elections in May. The work covered in this document has been done by the previous and current councils.

Since the elections, we have coopted four councillors: Cllr. Barnard, Cllr. Cannon, Cllr. Dipple and Cllr. Harte.

Traffic management in the village has been a cause of concern and you will have seen the speed signs have increased in the 30mph stretch along Loxley Road. There are other measures we would like to see taken and the Police and Crime Commissioner will be present at the meeting to answer questions. We will also be talking about the Council’s Development Plan for the next three years and beyond.

An issue causing much concern this year has been the future of the airfield. As you are aware, the Parish Council supports the retention of the businesses and flying functions of the airfield and this is stated in our
Neighbourhood Plan. Stratford District Council is seeking a resolution to the issue. We are monitoring the situation closely and making representation to the relevant bodies where appropriate. We will continue to keep you updated as the matter moves forward.

Also included within this report is the “Be Ready Wellesbourne and Walton” document. This is a check list to help you plan for an emergency should it occur. It is an updated version of the last emergency plan document and covers any type of emergency. We hope you will find it a useful aid.

For the Annual Parish Meeting the school will be open from 7pm when you can get a cup of tea and look at displays from organisations that receive Parish Council grants. The meeting proper will begin at 7.30pm and will be completed by about 9pm.

We hope to see you there.

Cllr. Anne Prior
Chairman, Wellesbourne and Walton Parish Council
The last twelve months have been particularly busy across Wellesbourne and Walton with matters relating to the airfield, planning, road safety and traffic. In addition, casework in respect of affordable housing remains high.

From a planning perspective a continuing five-year housing supply is protecting any further large-scale development in the village. The opening of the new Hastings House Medical Centre marked the arrival of additional health services and has also freed up the parking spaces near the library.

Wellesbourne Airfield continues to be high on the agenda at Stratford-on-Avon District Council (SDC) and much work has been undertaken to protect the existing business interests. Its commitment to ensure that the flying functions at the airfield are retained will continue to be at the forefront of negotiations with the owners.

It’s been another busy year on the county front and organisations in Wellesbourne continue to benefit from my community grants budget with £600 being awarded
to both the Wellesbourne Scouts and Guides groups; £150 to the Wellesbourne Local History Group towards a projector and £150 to WSCC for a disabled foldable ramp.

Road Safety continues to be a key focus and, in particular, speeding in the village. I am continuing to work with the highways team to implement increased road safety signage measures and this includes the new gateway signage on the Charlecote Road; new ‘cats eyes’ have also been installed on the Newbold Road.

Both SDC and WCC are committed to tackling Climate Change and they are working towards properly costed plans with targets for the short, medium and long term.

Financial pressures continue to impact at a district level and the introduction of a green waste levy in 2020 has been approved. The proposed charge of £40 per green bin equates to 80p per week and residents with small gardens may share a green bin with their neighbour; up to three food caddies will be provided on request and emptied free of charge for everyone.

Finally, if you require help resolving a council related matter please don’t hesitate to contact me by phone 07917 117737 or via anne@anne-parry.co.uk

Cllr. Anne Parry
District Councillor Report – Wellesbourne West

The last twelve months have been both eventful and busy. During 2019 I have enjoyed an expanded role at Stratford District Council and have worked closely with friends on Wellesbourne and Walton Parish Council.

In May, I was delighted to be re-elected for a third term as a District Councillor, representing Wellesbourne West Ward. This election led to a re-shaped district council and I was asked to resume my former role as Chairman of one of our two Planning Committees.

Youth matters continue to be a part of my remit on the Parish Council and I enjoy my continued involvement with St. Peter’s Youth Service. Being a member of the Management committee of the Youth Service continues to be a rewarding experience and I think we can look forward to some promising new developments in terms of youth provision in 2020.

Finally, the future of Wellesbourne Airfield continues to be a matter of some concern. The situation continues to be that Stratford District Council are committed to seeing a continued flying function going forward and reject the idea of developing the site for housing. If compulsory
purchase is required to fulfil the aim of continued flying function, then that is the route the council will take.

In closing, it continues to be a great privilege to serve as District Councillor for Wellesbourne and I look forward to productive twelve months.

Let me wish you all the very best for 2020.

Cllr. Danny Kendall
Highways, Environment and Emergency Committee

The main areas the HEE Committee have dealt with this year are:

• Preparation of the Emergency Plan in liaison with the Environment Agency, CSW Resilience Team & Emergency Services
• Litter collection of the Council owned playgrounds
• Monitoring of the condition of footways, footpaths, roads, street furniture and water courses
• Liaison with public transport providers to ensure the new developments are included in local public transport routes
• Anti-social behaviour issues such as graffiti and dog fouling
• CCTV – working with Stratford District Council who run the scheme

The Clerk administers a Lengthsman scheme for 5 parishes which is currently financed by grant funding. Work in Wellesbourne & Walton has included vegetation clearance (especially noticeable on the coppice opposite Mountford play area), fence repairs, installation of bollards, cleaning the subway and installation of 30mph repeater signs in speeding hot spots. The Council has recently appointed a new Lengthsman and we look forward to continuing with the scheme.

The Committee have liaised with the Police about speeding in the parish and over 10 volunteers have come forward to train to use the Community Speed Watch speed camera, a valuable initiative previously used in the village to great success. The Police & Crime
Commissioner will be speaking at the APM about the scheme.

Discussions continue with the Management at the Distribution Park about the problems with noise disturbance and HGV’s missing the entrance and subsequently turning around on Dovehouse Drive, Loxley Road or in Sainsbury’s car park. The Committee aim to build a good working relationship with each of the businesses on the site.

The Committee continue to monitor river levels and keep a watchful eye on the Newbold Road brook, Loxley Road and the SUDs (urban drainage pools). In event of an emergency the Committee would implement the Emergency Plan which is currently being revised, you will find a useful emergency guide to assist you at the end of this publication.

Lynda Scriven
Clerk

Lengthsman - vegetation clearance at the subway
Planning

The Parish Council continues to address planning issues at every meeting. Generally, they are house extensions or work on trees.

Over the last twelve months the Council has considered 79 planning applications and has objected to just 17 of these. Of the applications, 14 were for work to trees within the conservation area of the village.

This year there was an application for an extra 17 houses on The Grange development. The Council objected to it and it went to Stratford District Planning Committee. Unfortunately, we lost, and the application was granted. The reasons for this were complex but centred around the Neighbourhood Plan where the area was designated for housing. The developers had increased the density of the housing in the first phase so leaving a parcel of land available upon which they were given permission to build these extra 17 houses. It is clear that we need to continue to be vigilant when applications come in.

It is worth repeating that our status as a main rural centre (MRC) does leave us open to extra allocation of potential building if Stratford District Council must make more provision in the coming years.

Anne Prior
WELLESBOURNE AND WALTON

Neighbourhood Plan

Made Version
Plan Period 2016—2031
Looking back over the past 12 months, I am pleased to be able to say that the internal and external auditors gave the council a clean bill of health in the audit – well done to the RFO and Parish Clerk.

When agreeing the budget for 2020/21, the Finance Committee and the full council had to make some difficult choices, bearing in mind that some of the new contracts with external parties (e.g. litter picking, grass cutting, etc.) are at an increased cost partly due to the increased responsibilities being taken on (e.g. the Land at Dog Close, the Village Hall and Car Park and the Newbold Road land). In each case, a tendering process was undertaken although the quality of work was also taken into account by the applicable committee to ensure value for money. In addition, the Council’s Development Plan involves additional costs, even after the various moneys we have received following recent housing projects in the parish.

While we are not in a position to announce the successful grant applications, I can say that we had 13 applications with some very good quality applications from organisations who had not submitted applications in the past. It is a pity that some organisations who regularly submit applications do not provide better quality submissions as this may well affect the outcome of their application.

The council has tentatively agreed to set aside up to £1,000 for new community events open to the public in
the parish. At the time of writing this report, we have been advised that our powers would allow us to do this by way of grants power. At the time this report is being prepared the Council has not yet finalised the terms of reference and conditions of any grant/loan with individual grants for no more than £250. More details will be made available in due course.

Overall while we still need to keep a close eye on the Council’s financial position (and also other matters e.g. insurance cover, asset register, risk register) there will no doubt be further challenges in 2020/21.

Cllr. Alan Shepherd
Chairman, Finance Committee
Community Facilities Committee

This committee is responsible for:

- the play areas on the Mountford Field and the Dovehouse
- maintaining trees and hedges and the regular grass cutting of council owned land
- liaising with the Sports Association, Wellesbourne Sports and Community Centre Trustees and Chedham’s Yard Trustees who lease Parish land and ensuring that they meet the terms of their leases and also the Village Hall Management Committee who sub lease the village hall from the Parish Council
- benches, paved areas on parish land and notice boards
- managing the Council Handyman who carries out inspections on Council play equipment and minor repairs on Council property

As you are probably aware, the Council has a 125 year lease on a parcel of land on the Newbold Road. A planning application has been made for parking and playing areas on this land and we hope to know the outcome of this by the meeting.

The committee and the council are considering the future of the youth hut on the village hall carpark and how they will develop the carpark itself.

At the time of writing, the lease for Dog Close is not complete but we are in the final stages and hopefully it
will be completed by the time you attend the meeting.

This year we had a new contractor for the Christmas Lights and things have not gone as smoothly as we hoped. This is being addressed for next year. The Christmas Light Switch On event was very well attended and was an excellent evening. We thank the committee of volunteers who organise it; they give their time freely.

This committee is busy with many responsibilities. If you are interested in the work we are doing, please do come along to the meetings.

Cllr. Anne Prior
Chairman, Community Facilities Committee
Boyse Foundation

The Rev’d Boyse Educational Foundation [Registered Charity 528718] was founded originally in the 18th Century to aid young people boys and girls of the poorer classes to further their education in its widest sense and to promote children's physical health. The trustees make modest grants not exceeding £250. The beneficiaries are young people up to age 21 in continuous full time education in the Walton & Wellesbourne Parish and on occasion also the neighbouring villages. In making the award the monies are paid not to the individual but to an organisation and only one award is ever made per person.

There is no application deadline and requests are usually reviewed quickly. In 2019 the trustees considered many applications for their merit and around 80 awards were made. Requests that will develop the young person, help them to explore community and international values or acquire new skills for life are also well received. Of late the trustees also have considered supporting computing equipment purchases, a sign that times have moved on since 1739!

Young people who have successfully been awarded grants are encouraged to share their stories. Some recent successes include various school enrichment trips and international residential experiences, including one to Africa.

To anyone wishing to apply, download the form on St Peter’s website and send to the Secretary. The trustees would genuinely like to encourage more young people to apply.

Cllr. Yvonne Paige-Stimson
Emergencies can affect the village with little or no notice

Being prepared can help reduce the effects on your life and your loved ones; reduce the need for support from others and enable you to support the vulnerable in your community. Disruption to essential services such as water, gas and electricity, regional and national travel and telecommunications are all ways an emergency can affect our everyday lives.

A crisis happens when we least expect it

Be Ready......

Wellesbourne & Walton
This booklet is prepared by Wellesbourne & Walton Parish Council (WWPC) to provide clear practical advice to help you, your family and your business prepare for and respond to an emergency. A lot of the information is common sense, but it has saved lives in the past.

All the responding agencies in Warwickshire work hard to make sure that they are as prepared as they can be in the event of an emergency. In the first stages of an emergency, the priority will be to protect life and property wherever we can, and then to help communities recover as quickly as possible. Sometimes a major emergency will only affect one area of the community, at other times it could affect a wider region.

Whatever the extent, WWPC will work closely with the media and ensure social media and relevant local websites are kept up to date, so that you can assess any likely impact on you and your family.

Regardless of how much planning we do however there is likely to be a time delay in the emergency responders getting to the scene of an emergency or for emergencies which affect a large geographic area they simply cannot be everywhere at once. Therefore it is important that you, your family, businesses and local communities are prepared.

**Events that could happen:**

- **Weather related** (flooding, storms, heavy snow, heatwave)
- **Public safety** (fire, unexploded bomb, terrorism, explosion, chemical)
- **Disease** (pandemic flu or animal disease)
- **Major transport incident** (roads, Wellesbourne Airfield)
- **Loss of essential services** (electric, gas or water)
Check the radio, television, social media or internet for weather warnings and news.

**Local Council:**

<table>
<thead>
<tr>
<th>Parish Council Website</th>
<th>wellesbournepc.com</th>
</tr>
</thead>
<tbody>
<tr>
<td>Parish Council Facebook</td>
<td>facebook.com/Wellesbourne-and-Walton-Parish-Council</td>
</tr>
<tr>
<td>Wellesbourne Community</td>
<td>facebook.com/groups/wellesb/</td>
</tr>
<tr>
<td>Warwickshire County Council</td>
<td>warwickshire.gov.uk/</td>
</tr>
<tr>
<td>Warwick District</td>
<td>warwickdc.gov.uk/site/</td>
</tr>
<tr>
<td>Stratford-on-Avon District</td>
<td>stratford.gov.uk/</td>
</tr>
<tr>
<td>CSW Resilience Team</td>
<td>cswprepared.org.uk/</td>
</tr>
</tbody>
</table>

**Local Flood Warning:**

<table>
<thead>
<tr>
<th>River Level Wellesbourne</th>
<th>flood-warning-information.service.gov.uk/station/2029</th>
</tr>
</thead>
<tbody>
<tr>
<td>River Level Walton</td>
<td>flood-warning-information.service.gov.uk/station/9078</td>
</tr>
<tr>
<td>River Level Stratford upon Avon (with 36 hours forecast)</td>
<td>flood-warning-information.service.gov.uk/station/2046#flood-warning</td>
</tr>
<tr>
<td>Register for Flood Warnings:</td>
<td>fws.environment-agency.gov.uk</td>
</tr>
<tr>
<td></td>
<td>ffc-environment-agency.metoffice.gov.uk</td>
</tr>
</tbody>
</table>

**Local Radio Stations:**

<table>
<thead>
<tr>
<th>BBC Coventry &amp; Warwickshire</th>
<th>94.8, 103.7 &amp; 104 FM</th>
<th>bbc.co.uk/news/england/coventry_and_warwickshire</th>
</tr>
</thead>
<tbody>
<tr>
<td>Heart FM</td>
<td>100.7 FM</td>
<td>heart.co.uk/westmids/on-air/</td>
</tr>
<tr>
<td>Free Radio</td>
<td>97.0 &amp; 102.9 FM</td>
<td>freeradio.co.uk/coventry/</td>
</tr>
<tr>
<td>Touch FM</td>
<td>102 &amp; 107.3 FM</td>
<td>102touchfm.co.uk/</td>
</tr>
<tr>
<td>Rugby FM</td>
<td>107.1</td>
<td>rugbyfm.co.uk/</td>
</tr>
</tbody>
</table>

**Useful Twitter feeds to follow for live updates:**

During an emergency, local responders will publish information and publish public safety advice via their Facebook and Twitter social media, so it is helpful to check these places for relevant info,

<table>
<thead>
<tr>
<th>@WMidsPrepared</th>
<th>@StratfordDC</th>
<th>@FloodAlerts</th>
</tr>
</thead>
<tbody>
<tr>
<td>@EnvAgencyMids</td>
<td>@riverlevel_0027</td>
<td>@WarksFireRescue</td>
</tr>
<tr>
<td>@MarkBowesEA</td>
<td>@Warwickshire_CC</td>
<td>@WellesbournCops</td>
</tr>
<tr>
<td>@johncurtinEA</td>
<td>@FloodAlerts _WAR</td>
<td></td>
</tr>
</tbody>
</table>

Annual Report 2020
**MAKE A FAMILY PLAN**

**YOU & YOUR FAMILY SHOULD DETERMINE**

- A designated place to meet up
- A family contact outside of your local area who would not be affected by a local disaster
- Basic personal info to ID themselves if you get separated
- Home number
- How to dial 999
- Family’s meet-up location
- How to reach the family’s out of town contact

**TEACH YOUR KIDS**

Your children may need to act in an emergency. Make sure they know the following info:

Communication systems are often unreliable during emergencies. Be sure to have a back-up plan.

- All family mobile phones should have an ICE (In Case of Emergency) programmed in the contacts
- All family members should be programmed in including the out of town contact
- Text Messages often get through even when a phone can’t

In case you need to survive a couple of days at home without power, or need to leave your property in a hurry:

- Torch and Radio with spare batteries
- Phone charger (wall & car) with spare power pack
- First Aid kit
- Medication
- Warm clothing
- Toiletries
- Baby supplies, nappies, milk
- Keys for house & car
- Blanket / sleeping bag
- Money
- Can opener
- Bottled water, ready to eat food supplies E.g canned food & energy bars
- Pet supplies including pet food, dog lead or pet carrier, vaccine certificate
- Important documents: passport, birth/marriage certs, house insurance

**STOCK UP AT HOME**
OUR FAMILY EMERGENCY PLAN

This plan has been designed to help you and your family prepare for an emergency. Hopefully, it will help you to consider the potential dangers in and around your home and put actions and a plan in place to help you stay safe and resilient.

WHAT ARE THE POTENTIAL DANGERS?

Discuss the dangers you could face. These could include fire, severe weather, floods or other possible emergencies. What action will you take in response to each situation? Put details in the plan below. If you need some help or are unaware of the risks posed around your home, please seek guidance from Wellesbourne & Walton Parish Council.

<table>
<thead>
<tr>
<th>DANGER</th>
<th>ACTION</th>
</tr>
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<tbody>
<tr>
<td>Fire</td>
<td>Have you got a plan to evacuate the house?</td>
</tr>
<tr>
<td></td>
<td>Do you have items to extinguish small fires? E.g. fire blanket or</td>
</tr>
<tr>
<td></td>
<td>extinguisher</td>
</tr>
<tr>
<td>Flood</td>
<td>Have you checked the Environment Agency Flood Warning Service to know</td>
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<tr>
<td></td>
<td>your risk of flooding? Have you signed up to the free flood warnings?</td>
</tr>
<tr>
<td></td>
<td>Have you got flood defence measures on standby for your home?</td>
</tr>
<tr>
<td>Snow</td>
<td>Do you have to travel? Have you got a winter travel pack in your car?</td>
</tr>
</tbody>
</table>

GO IN          STAY IN          TUNE IN

Generally - If the danger is outside – You will be asked to

- Close all windows
- Stay there until you are contacted by the emergency services or are told that the emergency is over
- Tune in and listen to the local radio or TV news for updates on the situation
- It may not be safe to collect children from school. Don’t panic, schools have emergency plans so pupils will be cared for

If the danger is inside, get out, stay out and call the Emergency Services 999

EVACUATING YOUR HOME

If you need to evacuate, Rest Centres will be provided where you will be safe. Take your Emergency Grab Bag. If you make your own plans, let someone know you are safe.

ALWAYS FOLLOW INSTRUCTIONS FROM THE EMERGENCY SERVICES
### OUR FAMILY EMERGENCY PLAN (Continued)

<table>
<thead>
<tr>
<th>Where will we meet?</th>
<th>If you cannot get home or contact each other pick two places where you can meet. One close by, the other further away in case the emergency is widespread.</th>
</tr>
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<table>
<thead>
<tr>
<th>Nearby place:</th>
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<tr>
<th>Outside the immediate area:</th>
<th></th>
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<table>
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<tr>
<th>What if we cannot get there?</th>
<th>Choose a nearby friend or relative you can contact.</th>
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<tr>
<th>Name:</th>
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<table>
<thead>
<tr>
<th>Address:</th>
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<table>
<thead>
<tr>
<th>Home Phone:</th>
<th>Mobile Phone:</th>
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<table>
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<tr>
<th>Where can we stay?</th>
<th>If you have to evacuate could you stay with friends or family. Have two different places.</th>
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<tr>
<th>Name:</th>
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<tr>
<th>Home Phone:</th>
<th>Mobile Phone:</th>
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<tr>
<th>Where and how do we turn off the following?</th>
<th>Only do this if you have time to do so.</th>
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</table>

<table>
<thead>
<tr>
<th>Water:</th>
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<table>
<thead>
<tr>
<th>Gas:</th>
<th></th>
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<tr>
<th>Electricity:</th>
<th></th>
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<table>
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<tr>
<th>Do any neighbours need your help? Are they elderly or infirm?</th>
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<table>
<thead>
<tr>
<th>Name:</th>
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<table>
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<tr>
<th>Home Phone:</th>
<th>Mobile Phone:</th>
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</table>

| If you have time, secure your premises before you leave. Do not return home until you are told it is safe to do so. |                                                                                   |
# Emergency Telephone Numbers:

<table>
<thead>
<tr>
<th>Service</th>
<th>Number</th>
<th>Contact Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>Emergency Services</td>
<td>999</td>
<td>Parish Council</td>
</tr>
<tr>
<td>Police non-urgent</td>
<td>101</td>
<td>Parish Council (mobile)</td>
</tr>
<tr>
<td>NHS Out of hours</td>
<td>111</td>
<td>Hastings House</td>
</tr>
<tr>
<td>Power cut</td>
<td>105</td>
<td>Wellesbourne School</td>
</tr>
<tr>
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<td></td>
<td>Environment Agency Flood</td>
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<td>Avonvale Vets Surgery</td>
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Note: during emergencies the mobile phone and landline phone networks may become overwhelmed and therefore should not be relied upon.

If you are not involved in the emergency but are close by or believe you may be in danger, in most cases the advice is:

**GO IN**  **STAY IN**  **TUNE IN**
Annual Parish Meeting  

Annual Parish Meeting 7.30pm on 10th March 2020  
at Wellesbourne CE School

ORDER OF AGENDA

Welcome by Council Chairman, Cllr. Anne Prior

1. Apologies for Absence
2. Confirmation of the minutes of the 2019 meeting and any matters arising
3. Guest Speaker:  
   Police & Crime Commissioner, Mr Philip Seccombe
4. Parish Council report and development plan  
   Questions to Councillors on the report
5. Any matters which may be raised by an elector of the Parish

Cover photo by Lynda Scriven