



# WELLESBOURNE and WALTON PARISH COUNCIL

*Minutes of the Emergency Committee of the Council which met on Tuesday 27<sup>th</sup> October 2015 at 7.00 pm at the Parish Council Office at 2 School Road, Wellesbourne*

Present: Chairman Cllr Lawley Cllrs Mrs Bartlett, Mrs Hurdman and Mrs Prior  
Minutes taken by Administrative Assistant Mrs Lipman Members of the Public: 1

1. **Welcome**
2. **Approval of Apologies for Absence** – Apologies were given and accepted from Cllr Mrs Bolton
3. **Confirmation of the order of the Agenda** –it was confirmed
4. **Identification of any items that might be resolved for confidential session** - none
5. **Declarations of Interest**- none
6. **Open Session for members of the public to raise any matters of relevance to the Parish**  
There were none
7. **Confirmation of the minutes – 20<sup>th</sup> January 2015** – confirmed as a true record and signed by the Chairman
8. **Condensed Emergency Plan**
  - 8.1 Chairman's update – All new householders moving into the flood risk area should be provided with a copy of the Emergency Plan booklet
9. **Review of the current plan to identify updates/changes (bring your copy of the plan)**  
Cllr EL identified proposed changes to the current plan which were agreed by the Committee

ACTION	Update the current plan to incorporate changes agreed	BY	Cllr EL
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10. **How the plan operates**  
Cllr EL outlined the procedure for activating the plan in the event of an emergency.
11. **Response from J. Sainsbury's**  
Sainsbury's had indicated that they would help with providing essential supplies but only during shop opening hours. The Parish Council would be invoiced. However, if the Resilience Team were on site they would provide immediate payment.
12. **Spend to date**  
There has been minimal spend this year. Batteries and hand gel needing to be replaced.
13. **2016/17 Budget**  
It was agreed that the Committee should request a budget of £1000 in the next financial year as a contingency against expenditure being required e.g. supplies in an emergency situation.
14. **Report from the Flood Forum (23 Oct)**  
Cllr EL had attended a recent Flood Forum meeting in Rugby. He noted that the Resilience Team were now able to comment on all planning applications in an advisory capacity. It was therefore important that any flooding issues that occurred on land in the Parish should be notified to the team. A solar powered camera had been installed on the river Dene at Bridge Street in order to make monitoring water levels more efficient. This was in addition to water gauges.
15. **Ettington Park culvert**  
It was noted that there was currently debris in the culvert. The developer had been notified, but the issue was of concern for ongoing maintenance of the area.
16. **Exchange of Information** - none

**17. Date of next meeting:** 19<sup>th</sup> April 2016 – noted

**Chairman** Cllr Lawley

Signed .....

Date .....