

WELLESBOURNE and WALTON PARISH COUNCIL

The minutes of the Council meeting on Tuesday 1st September 2015 at 7.30 pm at the Methodist Hall, Bridge Street, Wellesbourne



Present: Chairman Cllr Mrs Prior Councillors: Mrs Bartlett, Close, Kendall, Lawley, Mrs Michael, Shepherd
Clerk: Mrs Scriven Members of public: 12 Police: 1

1. Welcome and announcements

2. Apologies of Absence – Cllrs Mrs Bolton, Heaton, Mrs Hurdman

3. Declarations of Interest – Cllr Lawley, non pecuniary interest in matters appertaining to Chedham's Yard as a Trustee
Cllr Close, non pecuniary interest in matters appertaining to Chedham's Yard as a Trustee.

4. Confirmation of the order of the agenda - agreed

5. Identification of any items that might be resolved for confidential session – item 12.6 Letter from Solicitor Regulation Authority due to the nature of the business to be discussed.

6. Confirmation of the minutes of the Council Meetings of

4th August – accepted. Cllr RB sent a written request for a correction to the July 7th minute as she was not the proposer.

11th August - accepted

25th August 2015 - accepted

7. Matters arising (not included in the agenda) August 4th minutes, pg41 13.2.1, River Dene pollution update – Cllr DK said County Officer Paul Cowley was willing to enter into discussion with WWPC regarding a joint approach to discuss the financial implications of a solution to the River Dene pollution problems.

Action: Agenda item for the next Extra Ordinary meeting	By: Office
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8. Open Session for members of the public to raise any matters of relevance to the Parish

Catherine Morgan, Warwickshire Police SNT, raised the issue of graffiti around the village and the police operations in an attempt to combat the problem. She said partnership working with the Community Payback Team (CPT) would make it possible to start the clean-up but there were cost implications to be considered and disclaimers would be necessary.

Action: Ex Ord. agenda item to consider engagement with Community Payback Team and associated costs	By: Office
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Mr Davies, Gloster Gardens, asked if there was a timetable for removal works and who the two solicitors referred to in item 12.6 Cllr AP explained that the Council had not yet agreed to engage with the CPT and this would be on the next agenda, and the solicitors referred to were Geoffrey Parker Bourne, replaced by Blythe Liggins.

Mr Bob Church – Crime Prevention/Community Safety Officer (SDC) said he coordinated with the Police and other agencies including Neighbourhood Watch to offer covert property marking, currently a free service. He suggested that the village use local events to invite residents to get their property marked such as cycles, lawnmowers and power tools. Residents can obtain the kit for themselves at a cost of £12 and marking up to 35 items.

Mr Ramsbottom, Willow Drive, raised concern regarding item 13 village parking. He asked what research had been done and how many residents and workers would be displaced into Willow Drive.

Mr Chapman, Willow Drive expressed his concern with displacing parking with restrictions asserting that the dentist parking both sides of Willow Drive already caused difficulties for residents who lived there.

Mr Davis, Oxford Way, expressed concern at the reductions in Sec106 contributions for education and libraries which appeared to have been amended after planning was approved by SDC, and that it was to be used outside of the area being developed. He said rules should not change retrospectively.

Cllr DK said Sec106 contributions for education and libraries were controlled by WCC and they would allocate the money within the district where the need was greatest, therefore Wellesbourne might receive Sec106 from a development in Stratford sometime.

9. County Council matters

District Council matters

Cllr Mrs Parry report - noted

Cllr Kendall update – said SDC had voted to observe and participate in discussions on whether to join a “Super-Council” whilst WCC would not vote until Thursday 3rd September. A Combined Authority would potentially save money for local Councils.

10. Planning

10.1 Decisions - none

10.1.1 Approvals with conditions - none

10.1.2 Refusals

1. Noted. ACTION: Follow up with enforcement officer if not removed within 28days.

15/01748/FUL	Erection of 1m high boundary fence (retrospective)		
At	4 Anson Close, Wellesbourne	For	Dianne Clarke

10.2 Applications

1.

15/02867/FUL	Domer window replacing velux window		
At	3 Lincoln Close, Wellesbourne	For	Mr Marc Ortu
Case Officer	Emma Southerill-Smith	By	10 th September 15

Support as improves the amenity for the occupant.

2.

15/03036/TPO	5948 – Apple fell		
At	The Orchard, 79a Kineton Road	For	David Gibson
Case Officer	Alison Frost	By	10 th September 15

Support but request a replacement apple tree be planted on site in 2015

10.3 *Neighbourhood Plan – report John Hargis- noted. Cllr DC addressed the Council as Mr Hargis could not attend. He raised concern about the loss of trade allegedly being suffered by local business since the opening of Sainsbury's store. He asked if the Council might consider assisting small businesses with a local Chamber of Commerce as Bidford Parish Council had done.

Action: Arrange a meeting to discuss possible options with John Hargis & David Johnston	By: Cllr AP
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10.4 Core Strategy update –Cllr DC. The consultation document on the revised Strategy completed at the end of September. Given the high level of development in the parish, Wellesbourne & Walton should have no further development to 2031.

10.5 East Area Planning Committee (EAPC)

10.5.1 Update - Cllr VB represented WWPC regarding its objection to a fence at 4 Anson Close. The EAPC upheld the objection and ordered the fence be removed.

10.5.2 Date of next Area Planning Meetings: 2nd & 23rd September 2015

11. Policies/Terms of Reference

11.1 Cllr policy document folder – Cllrs had all now received folders which included Standing Orders, Financial Regulations, Nolan Principles and other Policies and Terms of Reference of the Council.

12. Finance Committee – Cllr AS

12.1 Chairman's update – noted

12.2

Approval of monthly accounts as per attached cheque list	Prop Cllr AS 2 nd Cllr DK Carried
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12.3

Approval of staff salaries	Prop Cllr AS 2 nd Cllr EL Carried
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12.4 SAGE update – RFO – SAGE had confirmed the move to Version 21 which also included an online training facility. The Bookkeeper was to update the system and move the finances across to the new Version on his return from leave. Cllrs requested some changes to the layout of reports from SAGE.

12.5 External audit update – The RFO had received some queries from Grant Thornton, including a request for a breakdown of the expenditure for the WSCC project management. The auditor was satisfied with the explanations and sign off is now awaited.

12.6 Correspondence – moved to confidential

12.7 Date of next meeting – 24th November 2015

12.8 Date of Public Grant's Presentation evening – 8.00pm 8th September 2015

13. Amenities and Highways Committee – Cllr EL

13.1 Chairman's report – Cllr EL - noted

13.2 Recommendations from Committee

13.2.1

Recommendation to install one disabled parking space outside the Chemist and one disabled parking space in School Road as per the plan	Prop Cllr DC 2 nd Cllr EL carried
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13.2.2

Recommendation for a restricted time limit of 2 hours from 9am till 5pm Monday to Saturday for the disabled bays	Prop Cllr DK 2 nd Cllr VB carried
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13.2.3

Recommendation to install double yellow lines around the Medical Centre as per plan beyond the dropped kerb on Medical Centre side	Prop Cllr DC 2 nd Cllr EL carried
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13.2.4

Recommendation for a restricted time limit of 2 hours from 9am till 5pm Monday to Saturday for the remaining parking bays at the rear of the precinct (School Road)	Prop Cllr EL 2 nd Cllr DK carried
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13.2.5

Recommendation for 3 restricted time limit spaces of 30 minutes to be installed in Bridge Street outside the One Stop Store 9am till 5pm Monday to Saturday	Prop Cllr EL 2 nd Cllr AS carried
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13.2.6

Recommendation to install limited time parking of 2 hours for the remainder of the layby on the east side of Bridge Street 9am till 5pm Monday to Saturday	Prop Cllr EL 2 nd Cllr AS carried
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13.2.7

Recommendation to ask for the introduction of double yellow lines around the corner of Newbold Road at junction with Kineton Road 9am till 5pm Monday to Saturday	Prop Cllr AS 2 nd Cllr VB carried
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13.3 Correspondence

Street naming and numbering development off Loxley Road, Wellesbourne Vulcan View, Wheelwright Way & Horseshoe Crescent	For Millar Homes Agreed
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13.4 Date of next meeting 13th October 2015

14. Recycling Centre

14.1 Recycling shop response from Age UK - noted

15. WSCC Committee – Cllr AP

15.1 Chairman’s update Cllr AP - noted

15.2 Date of next meeting – 15th September 2015

16. WWPC Website – Cllr EL

16.1 Chairman’s report – noted

17. Emergency Committee – Cllr EL

17.1 Chairman’s report – noted

18. Conservation Committee – Cllr EL

18.1 Chairman’s report - noted

19. Office & Staffing Committee – Cllr RB

19.1 Date of next meeting – 20th October 2015

20. Index 2016 – Cllr RB

20.1 Update – Mrs Lipman had put the new request forms together for distribution, Cllrs and residents were asked to please notify the office of any new businesses that should be contacted or of any that had closed business since the last Index.

21. C.A.T. (Customer Access Terminal) – Clerk

22.1 Installation update - The Clerk had met with Serena James (SDC) to discuss the location and installation of CAT at Wellesbourne. It was noted that WWPC would be receiving the most recent version of this programme.

22. Wellesbourne in Bloom - Cllr DC – no update

23. Wellesbourne/Kineton Community Forum

23.1 Report of meeting – Cllr DC – no update

24. Wellesbourne and Walton News - Cllr AP

24.1 Proposed contents next edition
Chairman’s report – Cllr AP
Grants reminder – Cllr AS
Other suggested items – parking/street naming

25. General/Late Correspondence - none

26. Clerk’s update/Facebook – no update

27. Cllr and Clerk Exchange of Information

Cllr Mrs VB joyfully announced the hedges had now been cut back on the Walton Road and said there had been no correspondence from Sir Andrew Hamilton regarding her offer to assist with the restoration of the War Memorial at Walton. Cllr AP said the island next to Sainsbury’s was not particularly well signed and several lorries had been seen attempting a 3 point turn in the Sainsbury’s entrance to the carpark. She asked if the disruption was to continue beyond a few days that this matter be raised for better signage.

28. Items/reports for the next meeting by 24th September 2015

29. Date of next meeting: Tuesday 6th October 2015

Under section 100A of the Local Government Act 1972, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest, as if members of the public were present during the consideration of such business, there would be disclosure to them of exempt information under paras 1 and 11 and Part 1 Schedule 12A of the said Act, that the public will be excluded.

There being no further business to discuss, the meeting closed at 9.45pm