

WELLESBOURNE and WALTON PARISH COUNCIL

The minutes of the Council meeting on Tuesday 2nd June 2015 at 7.30 pm at the Methodist Hall,
Bridge Street, Wellesbourne



Present:

Chairman: Cllr Mrs Prior Councillors: Mrs Bolton, Close, Heaton, Mrs Hurdman, Kendall, Lawley Clerk: Mrs Scriven
District/County Councillors: Cllr Mrs Parry, Cllr Kendall Members of public: 11

1. Welcome and announcements

Correspondence had been received from Cllr Mrs Bartlett querying the procedure for appointing the Chairman of the Council as no show of hands took place. The Clerk sought clarification from the District Monitoring Officer who confirmed as no other nominations were proffered no vote was required and Cllr Mrs Prior had been duly and correctly appointed.

2. **Apologies of Absence** received from Cllrs Mrs Bartlett, Shepherd.

3. **Declarations of Interest** – Cllr DC declarable pecuniary interest in item 12.4 as a recipient of Chairman’s allowance.

4. **Confirmation of the order of the agenda** – 14.3 Letter from SDC on Sec 106 claim and a minor planning amendment to be added and under 7. Matters arising – procedures/policies added - accepted with amendments

5. **Identification of any items that might be resolved for confidential session** - none

6. Confirmation of the minutes of the Council Meetings

12th May 2015 – accepted 26th May 2015 - accepted

7. Matters arising - Parish Council Policies

Complaints Procedure – accepted **Vexatious and Repeated Request policy** – accepted with amendment

Data Protection policy – accepted **Equal Opportunities policy** – accepted **Grants** – accepted with amendment

Freedom of Information policy – accepted

Press policy, Social Media, Health & Safety – defer to an Ex Ordinary meeting – agreed

Cllr DC asked if a response had been received from Gladman’s – no response received

Cllr RB said the Vice Chairman is also ex-officio on the list of committees and asked that the Grievance Committee show “vacancy” as not enough members.

8. Arrangement for Co-option

8.1 The Clerk said there had been 4 expressions of interest but so far only two applications had been submitted.

8.2

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| Cllrs to confirm dates available for interview 17 th , 18 th , 25 th June | By Cllr to the Office |
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9. Open Session for members of public to raise any matters of relevance to the Parish

Mr Jenkins, Studio Spicer Architect on behalf of land behind Duncan’s pet store, brought newly redesigned plans with more traditional styling to fit in with the existing build at the location.

Mrs Ankers, Ettington Close, said she had seen two cars going the wrong way round the gyratory and asked for clearer signage.

Mr Ankers, Ettington Close, asked if the rates from the high number of houses being built in the parish could be spent on improved policing for the parish.

10. County Council matters

District Council matters

Cllr Mrs Parry – report circulated to Cllrs prior to the meeting. She had attended the Cabinet meeting at SDC where 21 policies were to be put forward for the Core Strategy meeting on 26th June. It was noted that the planning application for Walton Wood Farm was to be considered at the East Area Planning Committee, and that Cllr Parry would not be able to attend. She urged WWPC to send a representative as they had supported the application.

Cllr Kendall had been contacted by a resident of Kineton Road raising concern about the flooding during heavy rainfall. He asked if anyone had photographic record of this to contact him.

11. Planning

11.1 Decisions

11.1.1 Approvals with conditions

11.2 Applications

1.

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| 15/01223/FUL | First floor extension and single storey rear extension | | |
| At | 33 Hopkins Way | For | Mrs Hood |
| Case Officer | Michelle Hill | By | 5 th June 15 |

The Council supported the application on the grounds it improved the amenity for the occupant.

2.

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| 15/01407/FUL | Demolition of existing small flat roofed single garage and construction of new larger flat roofed garage. |
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| At | 250 Dovehouse Drive | For | Mr Beggs |
| Case Officer | Ian Guffick | By | 4 th June 15 |

The Council supported the application on the grounds it improved the amenity for the occupant.

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| 15/01128/FUL | Demolition of 2 existing equestrian building structures and erection of a single new steel frame general purpose building. | | |
| At | Mill Farm Stables, Wellesbourne Water Mill | For | Marcus Faulkner |
| Case Officer | Dan Charles | By | 3 rd June 15 |

The council supported the change of building but noted that the colour of the new structure should be in keeping and complimentary with the rural location.

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| 15/01450/FUL | Proposed single storey flat roof rear extension and pitched roof front porch | | |
| At | 19 Mordaunt Road | For | Mr S Bates |
| Case Officer | Lindsey Young | By | 3 rd June 15 |

The Council supported the application on the grounds it improved the amenity for the occupant.

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| 15/01431/FUL | Repairs to existing bridge parapet | | |
| At | Walton Hall , Village Road, Walton | For | Hotel Collection Ltd |
| Case Officer | Charlotte Dick | By | 11 th June 15 |

The Parish Council support the application on grounds of safety and improvement to a heritage asset

- 11.3 Neighbourhood Plan – Cllr DC said there had been feedback received from the previous meeting and further research would take place. There would not be a NHD Plan stall at the Street Fayre but leaflets would be available from the WWPC stall.
- 11.4 Wellesbourne Matters – The Clerk said Wellesbourne Matters had expressed an interest in cohesive working and asked the Council to write to them formally.
- 11.5 Core Strategy – (report from SDC) – report Cllr AP & update Cllr DC said the proposed modifications document had been circulated to Cllrs prior to the meeting, the content was noted. Cllrs raised concern regarding wording within the document relating to minimum and no maximum figures for housing in the Core Strategy.
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| Action: Write to SDC querying the document(policy AS9 needs clarification) | By: Chairman/Clerk |
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- 11.6 Date of next Area Planning Meetings: 10th June and 1st July 2015

12. Finance Committee – Cllr AS

- 12.1 Chairman’s update – nothing to add
- 12.2

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| Recommendation: Following a full review of the Asset Register in February and May 2015, the items identified as having no further value as assets of the Council be written off and the Asset Register be adopted with accepted amendments | Prop: Cllr DC, 2 nd Cllr AP carried |
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| Recommendation: Following a full review of the Council’s insurance policy, the insurance renewal be accepted | Prop: Cllr DC 2 nd Cllr AP carried |
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12.3

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| Recommendation: Following a full review of the Financial Regulations that they be adopted with no amendments | Prop: Cllr DC 2 nd Cllr AP carried |
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CLLR CLOSE LEFT THE MEETING

12.4

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| Approval of monthly accounts as per attached cheque list | Prop: Cllr EL 2 nd Cllr BH Carried |
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CLLR CLOSE REJOINED THE MEETING

12.5

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| Approval of staff salaries | Prop: DK 2 nd Cllr EL carried |
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- 12.6 SAGE Year End update – The accounts had now been run from SAGE and the new year’s budget entered.
- 12.7 Audit update – The RFO was in the process of completing the Annual Return form ready for internal and external audit.
- 12.8 Date of next meeting – 25 August 2015

13. Amenities and Highways Committee – Cllr EL

- 13.1 Chairman’s report – Cllr EL circulated pictures of the traffic backing up dangerously on the Ettington Road and concern was expressed at the absence of “queues likely at peak times” warning signs. It was noted that a motorcycle had skidded on mud on the road at the new Ettington Road island but the developers “mud on the road” warning sign had been removed. Concern was raised about the damage to the lychgate, it was noted that specialist repairers were being sought.
- 13.2 Date of next meeting 9th June 2015

14. WSCC Committee – Cllr AP

- 14.1 Chairman’s Report – noted. An Extra-ordinary meeting of the Council would take place on 30th June, the Project Manager would be present to discuss the restoration of the building, the MUGA (Multi Use Games Area) and moving the project forward.

Enquiries were being made to HMRC to clarify the position of VAT reclaim on new build and restoration, response was awaited. The grant submission had been made to Sports England earlier in the day.

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| Approval of amended Terms & Conditions Committee | Prop: Cllr DK 2 nd Cllr EL carried |
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14.3

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| Letter from SDC re: SEC106 Claim – Chris Fennel | The Clerk had queried the content of the letter with Robert Weeks SDC |
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14.4 Date of next meeting – 14th July 2015

15. Emergency Committee – Cllr EL

15.1 Chairman's report – noted. A meeting was to be arranged with Sainsbury's.

15.2 Date of next meeting – 27th October 2015

16. Conservation Working Party – Cllr EL

16.1 Chairman's report– noted

17 WWPC Website – Cllr EL

17.1 Chairman's report – 1419 visitors to the site had been recorded. All committee reports would now be posted to the website

18. Community Forum & Market Traffic Management

18.1 Traffic management meeting 15th May – report DC – noted. Cllr AP said she had been shocked by the attitude of the market representatives who had suggested timing journeys from the Dovehouse estate to avoid the day long market traffic, showing lack of understanding to the residents affected by the market traffic. Concern was also raised that despite the intention of the Police to review the operations of the market traffic, the events manager for the police confirmed she had not seen any traffic plan for the Wellesbourne market traffic. Cllrs acknowledged that the Bank Holiday weekend traffic had been particularly congested due to other events in the area and ineffective traffic lights.

Mr Johnston (ex-Councillor) said WWPC should consider the suggestions to move traffic onto the A429 from the M40 by the Police with trepidation as what might suit the Police Alliance between West Mercia and Warwickshire Police might not be best for the village and its road networks.

Cllr Mrs Parry suggested that a more suitable solution would be to send traffic heading for Cirencester and the Cotswolds onto the Fosse Way and not onto the A429.

19. CCTV

19.1 Meeting at SDC 3rd June – A new Head of Team had been appointed, Karin Stanley, and the Clerk would continue to attend the meetings and work with the team to resolve the issues raised by the Police and CCTV camera room supervisor with the relocation of the camera by the Co-op.

20. Sports Association Meeting

20.1 Meeting of Sports Association new Committee & the newly appointed Parish Council, 7pm, 8th June at Chedham's Yard

21. Wellesbourne Street Fair 6th June 2015 – Cllr AP

21.1 Chairman's update – Cllr AP asked Cllrs to assist with the manning of the WWPC stall at the fayre, said the Clerk would be creating a flower display in the Church on behalf of the Council and that there would be a children's art exhibition and pet show this year. Money raised would be put towards play equipment for the village children.

22. Wellesbourne in Bloom

22.1 Update – Cllr DC said the piece of land by the precinct garages had been cleared dug and planted with flowers with the help of Waites via WIB.

23. Wellesbourne and Walton News - Cllr AP

23.1 Proposed contents July edition
Chairman's report – Cllr AP
WSCC fundraising

24. General/Late Correspondence

24.1

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| Phone call from Touch Radio – requesting further information on the Council's application to register Wellesbourne Mountford Airfield as a community asset | Action: Clerk to supply copy of submission to Cllr AP to enable response |
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25. WALC

25.1 Chairman/Councillor training days – Cllr Mrs Prior would be attending the Chairman training and Cllr Heaton to attend Councillor training.

Chairman – 27th June at Alderminster/19th September at Binley Woods

Councillors – 16th June at Lapworth/16th July at Ettington

26. Clerk's update/Facebook – It was noted that the Wellesbourne Mountford Airfield had won the coveted AOPA (Aircraft Owners and Pilots Association) award for being voted the number one light aviation airfield in the UK for 2015.

27. Cllr and Clerk Exchange of Information

Cllr DC reminded Cllrs that WWPC are the landlord of Chedham's Yard and should be supporting the activities of the yard at all opportunities. He said the volunteer support was difficult to maintain and urged all Cllrs to become involved in the activities. He reminded Cllrs that 25 years ago to the day of the meeting, the Wellesbourne/Barford by-pass had been opened and celebrated with a large party on the by-pass itself. Cllr AP asked Cllrs if they approved of the new seating layout, aimed to make the communication at the meetings more effective.

28. Items/reports for the next meeting by Thursday 25th June 2015 - noted

29. Date of next meeting: Tuesday 7th July 2015

There being no further business to discuss, the meeting closed at 9.30pm.

Chairman...Mrs Prior.....

Signed.....

Date.....

Completed 8th June 2015