

WELLESBOURNE and WALTON PARISH COUNCIL

The minutes of the Council meeting on Tuesday 7th April 2015 at 7.30 pm at the Methodist Hall, Bridge Street, Wellesbourne



Present:

Chairman: Cllr Close Councillors: Mrs Bartlett, Mrs Bolton, Heaton, Kendall, Lawley, Mrs Prior, Quinn Clerk: Mrs Scriven
Members of public: 18 County/District Cllrs: Parry & Johnston

- Welcome and announcements**
- Apologies of Absence** – accepted from Cllrs Mrs Hodgkinson & Shepherd
- Declarations of Interest** - none
- Confirmation of the order of the agenda** - accepted
- Identification of any items that might be resolved for confidential session** - none
- Confirmation of the minutes of the Council Meetings of the**
3rd March 2015 – confirmed 24th March 2015 - confirmed

7. Matters arising

Pg 92 item 10.5 Core Strategy – Cllr DC had spoken to Helen Dormer at SDC who had confirmed that SDC were working to a formula and that the open spaces had been allocated by independent assessors.

10.8 Street naming – It was agreed to suggest the names of local Station Commanders Cozens and Tait..

Action: Notify Adrian Bethune (SDC) of names selected	BY: Office
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The projector for viewing planning applications has been received and is awaiting trial at a planning meeting.

8. Open Session for members of the public to raise any matters of relevance to the Parish

Mr Peter Jenkins (Architect for proposed development behind Duncan's pet shop) explained the design.

Miss McDonough, Mountford Close, raised concern regarding the deadline date for comment on the Medical Centre application. It was confirmed that SDC would accept W&WPC comments submitted on 15th April 2015.

Mr Davis asked when the SEC 106 discussion for the Medical Centre development would take place. This would be addressed at the Ex-ordinary meeting of Council on 14th April 2015.

9. County Council matters

District Council matters

Cllr Mrs Parry – report circulated prior to the meeting. Sainsbury's had contacted Cllr Mrs Parry to request nomination of a local charity.

Action: notify the store manager the council would like to meet and tour the village and suggest Shipston Home Nursing for the local charity	By: Office
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Cllr Kendall – County Cllr funding had now been distributed and monies had been delegated for a lowered speed limit on the A429 within the next 12 months. A speed review on the road by HRI was to be undertaken following several serious accidents, and a review of the impact of traffic around Sainsbury's would take place once the store was open. Resurfacing at Chestnut Square would also be undertaken within the year.

Cllr Johnston- There would be a review of the market traffic management at the Community Forum. He said the delay in the timetable for the Core Strategy could have a significant impact on Wellesbourne.

10. Planning

10.1 Decisions

10.1.1 Approvals with conditions

1. Noted

14/03007/FUL	Erection of 3 bed dwelling within servicing yard of existing pet shop with alterations to landscaping and fencing		
At	Land adjacent to White Cottage, Church Street	For	Duncan Stringer

2. Noted

15/00139/FUL	Conversion of agricultural buildings to form two dwellings with associated landscape works		
At	Laughs Cottage	For	Walton Estate

3.

15/00351/FUL	Two storey extension and single storey outbuilding to provide ancillary accommodation		
At	Fammington Farm, Ettington Road	For	Martin Johnson

Noted

10.2 Applications

1.

15/00699/FUL	New vehicular access and change of use of land to domestic garden		
At	Kingsmead Farm, Stratford Road	For	Mr Free
Case Officer	Eddie Wrench	By	13 th April 2015

The Council support this application as it improves the dwelling for the occupant

2.

15/00579/FUL	Construction of a single storey bay extension to rear. Demolition of part of the external wall.		
At	Old House, 2 Chapel Street	For	Mr James
Case Officer	Emma Southerill-Smith	By	8 th April 2015

The Council support this application as it enhances the property and offers good design to the locality

3.

15/00662/FUL	First floor extension on existing footprint		
At	Walton Wood Farm, Walton	For	Mrs Whale
Case Officer	Michelle Hill	By	16 th April 2015

The Council support this application as it enhances the dwelling for the occupant

10.3 New Medical Centre/350 house development – Cllr DC said there would be a Cllr briefing session and a copy of the letter received from Walton Estate would be sent to the Council’s solicitor for his comment and observation. It was noted there would be an Ex-Ordinary meeting of the Council on 14th April at 7.30pm at St Peter’s Church to discuss and reach a decision on the applications.

10.3.1 Report of a meeting held between Persimmon Homes, Walton Estate Trust and SDC planning officers and representatives of W&WPC – a summary of the three meetings to discuss the proposals and the possible SEC 106/CIL’s was circulated prior to the meeting. Cllr VB raised concern as to whether the payments would come from Persimmon or Walton Estate. It was noted that all transfers within the agreement would take place prior to the commencement of any build works.

10.3.2 Update reporting option 3 as the preferred gateway to 350 homes – no further update

10.3.3 Correspondence

1. Noted

Proposed Medical Centre – Dog Close	Susan Harland
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2. Noted

Proposed Medical Centre – Dog Close	Mr and Mrs Davis by email
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10.4 Neighbourhood Plan – report circulated prior to the meeting - John Hargis said the group had been awarded another Government grant and the Council RFO would once again administrate this for the group. It was noted the paper results of the survey would be soon be made available on the NHD Plan website.

10.5 Core Strategy Inspector’s interim report – Cllr DC said the Inspector found that at the housing numbers in the Core Strategy were “not sound” and that more research should be carried out on sites in Warwickshire such as Long Marston and Wellesbourne airfields and Gaydon/Lighthorne Heath. The Inspector said that housing should reflect the income in employment which had been promoted by SDC.

Cllr Johnston said Wellesbourne Matters were doing an excellent job and that the Parish Council should now work with the ward members and WM and their legal team to put together a case as to why Wellesbourne airfield should not be used for housing. Cllr Parry said Planning Officer Jay Singh had confirmed that Gladman would be submitting an application for 1500 houses on the airfield at Wellesbourne in the next 4-8 weeks and that the Planning Policy Team had been asked to compile a report, their perspective had been that the airfield had never been considered acceptable or sustainable.

10.5.1 Correspondence

Comment on Inspector’s report	John Morgan
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Noted

10.6 Enquiry regarding the percentage allowed of the original footprint of a property when extending under permitted development –Cllr DK said extension should be no more than 50% of the original dwelling size. He added it should be no more than 6meters from the original build line and ground floor only, but the Clerk had been informed by SDC Enforcement Officer Roger Thatcher that permitted development should be no more than 9 meters. Cllrs agreed the conflicting advice was most unhelpful.

10.7 Street naming at Dovehouse Drive/Oxford Way development – Following discussion it was agreed that Cozens and Tait be nominated, both were highly decorated Squadron Commanders at Wellesbourne.

10.8 Trial of Planning Application Projector from SDC – the equipment had not yet been used as paper copies of planning had been available.

10.9 Date of next Area Planning Meetings: 8th and 15th April 2015

11. Finance Committee

11.1 Chairman’s update – Cllr EL

11.1

Approval of monthly accounts as per attached cheque list	Prop accepted Cllr DC 2 nd Cllr EL carried
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11.2

Approval of staff salaries	Prop accepted Cllr DC 2 nd Cllr DK carried
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11.3

Recommendation from the Finance Committee to approve grant funding as listed	Prop Cllr EL 2 nd Cllr RB carried
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11.4 SAGE update – RFO – An advanced course was being run by Warwickshire College at a cost of £145 + vat. It was noted at least half of the items on this course the PC would not use, therefore the RFO had asked the college how much a bespoke training event would cost if it were to be available, response was awaited.

The RFO said the Year End Audit documents had now been received.

11.5 Date of next meeting – 26th May 2015 (provisional)

12. Amenities and Highways Committee – Cllr AP

12.1 Chairman’s update – Vandalism of the Lych Gate had taken place during the Easter holiday, this had been reported to the police. The green by the underpass was heavily littered, as was the defunct piece of road alongside the Mountford play area.

12.2

Recommendation to accept a quotation from Thomas Fox Landscaping and Maintenance to clear the perimeter of the Dovehouse community land of tree saplings to ground level and to flail mow the area at a cost of £540 plus Vat and to reduce the perimeter hedge around the play area by 50% in both height and width at a cost of £160 plus VAT so that both areas can be more easily maintained	Prop Cllr AP 2 nd Cllr BH carried
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12.3

Recommendation to accept a quotation from Thomas Fox Landscaping and Maintenance Ltd to install a mini soccer goal on the Dovehouse play area with four fixing sockets at a cost of not more than £160 plus VAT	Prop Cllr AP 2 nd Cllr BH carried
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12.4 Moreton Morrell footpath update – Cllr RB had received no contact from Clerk Mrs Routley.

12.5 Correspondence – Cllr DC

Trees on shelter belt at Dovehouse play area	Farrington Close resident to Cllr Close
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The Council had received a petition from residents at Farrington Court requesting pollarding of trees on the Dovehouse play area. One resident had not been in favour of the works and the Council agreed that any further negotiation should be carried out with the involvement of the Care Home Manager as well as residents. The complainant had been reassured that the hazel trees would soon regrow.

Cllr DC said he had met the new Chairman of the Sports Association Mike Podbury and it was agreed that a meeting be convened before the WSCC meeting on 19th May at 7.00pm.

12.6 Date of next meeting 21st April 2015

13. WSCC Committee – Cllr AP

13.1 Chairman’s Report – circulated prior to the meeting. Cllr AP confirmed the tenders had now been returned to the Project Manager and that she, Cllr PQ and the Clerk would be opening them at HMB premises on Friday 10th April and would be considered for selection at an Extra Ordinary meeting of the Council. It was noted that the Topographical studies were now completed and the leaflets were in the Council offices.

13.2

Recommendation to pay the selected WSCC contractor monthly by BACS for work completed. The invoice to be received 8-10 days before the end of the month to facilitate approval at the following monthly council meeting.	Prop Cllr AP 2 nd Cllr BH carried
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13.3 Date of next meeting – 19th May 2015

14. Emergency Committee – Cllr EL

14.1 Chairman’s report – Cllr EL said the Emergency booklets had now been delivered to all vulnerable properties in the village.

14.2 Date of next meeting – to be agreed

15. Conservation Working Party – Cllr EL

15.1 Chairman’s report– The Working Party were keen to continue their work and all data would be given to the Clerk on a USB

16. Social Media working party – Cllrs SH/DK

16.1 Update including confirmation of named person for set up of site – following discussion it was agreed that further scrutiny was required before any decision could be taken.

16.2 WALC draft social media policy – this document would be reviewed following WALC/NALC advice.

17. Engaging with young people – no update available

18. Format for Annual Meeting of the Council

Election of Chairman

Election of Committees

All other business of the Council

19 WWPC Website – Cllr EL

19.1 Chairman’s report – circulated prior to the meeting

20. Annual Parish Meeting feedback – Cllr DC

20.1 Report of public feedback forms – circulated prior to the meeting. Cllr DC said the meeting had been very well attended with at least 104 attendees.

Action: Write to the speakers to thank them	By Office
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21. Meet the Leaders – Cllr DC

21.1 Leaders Conference Report – no further update. It was noted that no response had been received from SDC.

22. Christmas Lights – Cllr AP

22.1 Correspondence

Provision of Christmas Lights 2015	Festive Indoor Lighting
Following discussion it was agreed that the Council would settle the outstanding account and engage the final year of the contract	
Action: Write to Festive Indoor Lighting and confirm the contract & agreement	By Office

23. Management of Parish Council Noticeboards –Cllr DC

It was noted that the boards were becoming cluttered, Cllrs were reminded to check on and clear the boards in their area

24. Welcome Pack for new villagers – Cllrs DC/ EL

24.1 Proposed contents. It was agreed that a history of road names was to be compiled. A small group of Cllrs would finalise its content.

Action: History of road names document to be compiled	By: Cllr RB
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25. Wellesbourne Street Fair – Cllr AP said there would be a pet show run by Duncan’s Pet Store at this years fayre.

24.1 Community Flower Display – Cllr Close asked the Clerk to represent the Council in this year’s Flower Event. Cllrs agreed the Clerk could arrange this on the same basis as last year (£25 budget from petty cash/general reserves)

Action: Arrangement for WWPC to be entered	By Clerk
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26. Wellesbourne in Bloom – It was noted that due to unforeseen circumstances WIB had not been able to attend the APM.

Action: Jennifer Wharton to be asked for a report for the Annual Meeting of the PC	By: Office
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27. Wellesbourne and Walton News - Cllr DC

27.1 Proposed contents May edition

Chairman’s report – Cllr DC Footpaths report – Cllr RB Charlecote/Chedham’s Passes – Cllr VB

28. General/Late Correspondence

1.

Sainsbury’s Wellesbourne	Karen Carroll (Store Manager)
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It was noted that the opening date for the store was now 20th May.

2.

Modernisation of Wellesbourne Post Office	Post Office
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It was noted that the Post Office would be closed from 16th April – 2nd May, Cllrs were encouraged by the modernisation which suggested that the service would continue.

29. Facebook

Clerk’s update – subjects of discussion this month have been mostly the airfield, medical centre and play equipment

30. Cllr and Clerk Exchange of Information

Cllr EL said youths with loud cars and music were still racing around the centre of the village and the Police had been made aware

Cllr VB said the yard at Walton was being used inappropriately at all hours for social events and car racing remained a problem

Cllr DK said a Meet the MP event would take place in the Village Hall at 7.30pm on April 17th

Cllr EL proffered thanks on behalf of the Council as a whole to the staff of the Council for their help and support to all Cllrs.

Cllr DC thanked all Cllrs for their hard work.

The Clerk thanked the Chairman for his Chairmanship over the last three years.

31. Items/reports for the next meeting by Thursday 30th April 2015

32. Date of next meeting: Tuesday 12th May 2015

There being no further business to discuss, the meeting closed at 9.30pm

Chairman...Cllr Close Signed..... Date.....

Completed: 09.04.15