

# WELLESBOURNE and WALTON PARISH COUNCIL

The minutes of the Council meeting on Tuesday 3<sup>rd</sup> March 2015 at 7.30 pm at the Methodist Hall, Bridge Street, Wellesbourne



**Present:** Chairman: Cllr Close Councillors: Mrs Bolton, Heaton, Mrs Hodgkinson, Kendall, Lawley, Mrs Prior, Quinn  
Clerk: Mrs Scriven Members of public:14 District/County Cllrs: Mrs Parry, Johnston

1. **Welcome and announcements**
2. **Apologies of Absence** – accepted for Cllrs Mrs Bartlett, Shepherd
3. **Declarations of Interest** - none
4. **Confirmation of the order of the agenda** - accepted
5. **Identification of any items that might be resolved for confidential session** – Item 14.2 as financial contract
6. **Confirmation of the minutes of the Council Meetings: 3<sup>rd</sup> February 2015** – accepted, **10<sup>th</sup> February 2015** – accepted, **17<sup>th</sup> February 2015** - accepted
7. **Matters arising** (not included in the agenda) - none

## 8. Open Session for members of the public to raise any matters of relevance to the Parish

Karen Carroll (Store Manager) and Lorraine Hillsdon (Recruitment) of Sainsbury's addressed the meeting, confirming the 20,000sq ft store would open May 13<sup>th</sup> and that 134 local job vacancies were being advertised on their website. They explained the opening hours of the store would be Mon-Sat 8am – 9pm and Sun 10am – 4pm.

**9. County Council matters** - Cllr Kendall said that the Country was raising its portion of the council tax by 1.9%

### District Council matters

Cllr Mrs Parry– report circulated prior to meeting and she said the dog warden had confirmed wellesbourne patrols were occurring  
Cllr Johnston said there would be no increase in the District Council levy of council tax.

## 10. Planning

### 10.1 Decisions

#### 10.1.1 Approvals with conditions

##### 1. Noted

14/03182/FUL	Change of use from tea rooms (use class A3) to office (use Class B1)		
At	Wellesbourne Water Mill Barn	For	Mr Wetherall

##### 2. Noted

14/00101/FUL	Single storey extension to side and rear		
At	6 Elliott Drive, Wellesbourne	For	Mr Antony Sheridan

##### 3. Noted

15/03558/FUL	General improvements to replace windows to improve energy efficiency, additional windows added to meet building regulations and a modest extension to the rear to improve living conditions		
At	Malthouse Barn, Church Street	For	Mrs Bason

### 10.2 Applications

#### 1.

15/00243/VARY	Variation of condition 1 (temporary permission) of planning permission 14/00692/FUL (Stationing of a log cabin for a rural worker (resubmission of a previously approved application 13/01109/FUL for the relocation of the cabin) to allow for a permanent permission with development being commenced before the expiration of 3 years from the date of this permission.		
At	Moor Meadow, Hunscombe Lane	For	Mrs Goode and Jackman
Case Officer	Eleanor Bass	By	11 <sup>th</sup> March 15

The Council supported this application as it would enable the family business to continue providing a worth while service

#### 2.

15/00447/TREE	T1 Sycamore fell, T2 Hawthorn remove deadwood and reduce crown by 10%		
At	20 Church Street	For	Mr Colley
Case Officer	Ruth Rose	By	11 <sup>th</sup> March 15

The Council objected strongly to this application as it would fell a tree without any apparent reason which would also have a significant impact on the conservation area and would alter the streetscene dramatically.

#### 3.

15/00351/FUL	Two storey extension and single storey outbuilding to provide ancillary accommodation		
At	Fammington Farm, Ettington Road, Wellesbourne	For	Mr Johnson
Case Officer	Michelle Hill	By	12 <sup>th</sup> March 15

The Parish Council support this application on the grounds it would enhance the dwelling for the occupier.

### 10.3 New Medical Centre 350 house development – Cllr DC

10.3.1 Meeting 13<sup>th</sup> February – Cllr DC said a meeting had taken place with the developer and Dr Read-Jones where it was noted that Dog Close was their preferred site for a new medical centre, to be leased by Walton Estates Trust. The building of the new centre would be partly funded by NHS England and partly by Walton Estates Trust. Dr Read-Jones had requested a meeting with the Parish Council in order to discuss what the PC would require in terms of a SEC 106 or legal agreement should the development be approved. Councillors agreed it would be prudent to know what would be required by way of an official shopping list whilst noting that this in no way guaranteed that the PC would support the application(s) and acknowledging that the PC had held no discussion with Walton Estates Trust at this time.

Councillors and members of public were shown three choices of outline landscaping selection for the medical centre site.

Following discussion, it was agreed that layout 3 was preferred but that the bridleway should be included.

Action: Report back to Persimmon – Option 3 with bridleway preferred choice	By: Cllr DC
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- Contribution by NHS England update – no further information
- Estimates for removal of Youth Club building from Village Hall car park and for Grass Crete car parking Newbold Road

Action: Outstanding estimate requests to be followed up as soon as possible	BY: Cllr DK
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10.4 Neighbourhood Plan – report circulated prior to the meeting. John Hargis said feedback from the NHD Plan survey would be given in brief at the APM. It was noted that further grant funding opportunities had arisen and an application had been made for a further £8,000. It was noted that 10% of the population of England now lived in a NHD Plan area, all at differing stages in the process, with Tysoe ready for submission and Kineton, Long Compton, Welford and Stratford Town all at an advanced stage.

10.5 Core Strategy – SDC policy on Open Space Shortfall – no further update

10.6 Council response to SDC draft policy on Gaydon/Lighthorne Heath (GLH) consultation – Cllr DC said there was no provision for allotments or solar energy. Cllr DJ said the proposals were to encourage use of the M40 for the housing and approximate 600 workers but that in reality, he felt they would continue to use the roads though surrounding villages.

10.7 Enquiry regarding the percentage allowed of the original footprint of a property when extending under permitted development – Cllr DK said he had received conflicting advice and was making further enquiries at SDC.

10.8 Planning Correspondence

1.

Street Naming and Numbering Land off Dovehouse Drive	From SDC
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Following discussion, it was agreed to continue the theme of aircraft.

Action: Contact Mr Wright and request information on aircraft types that utilised the airfield	By Clerk
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2.

Complaint letter re planning application and response from SDC	From Mr Hargis
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Following discussion it was agreed to take no further action.

Late planning correspondence

Cllrs were shown plans for the Sports Association outlining small changes to the internal layout of the cricket pavilion.

Cllr DC informed Cllrs that the Parliamentary candidates had got together to put forward a letter of objection to the development of the airfield. Cllrs were given a copy of a public letter (From Facebook) from Mr Rob Littler giving explanation of the history of the airfield ownership and business.

10.9 Planning Application Projector from SDC – The Clerk said that a member of the technical team at SDC Planning would be bringing the projector and demonstrating its use on 19<sup>th</sup> March.

10.10 Date of next Area Planning Meetings: 5<sup>th</sup> and 18<sup>th</sup> March 2015

## 11. Finance Committee

11.1 Chairman's report – Cllr EL said the Committee acknowledged that no SAGE online support had been purchased but recognised this may be required to assist the accounting by the RFO in future.

Approval of monthly accounts as per attached cheque list	Prop: Cllr AP, 2 <sup>nd</sup> Cllr EL, carried
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Approval of staff salaries	Prop: Cllr DC, 2 <sup>nd</sup> Cllr EL, carried
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11.3 SAGE update – The RFO would be receiving assistance with the SAGE on 4<sup>th</sup> March.

11.4 Date of next meeting – 26<sup>th</sup> May (provisional)

## 12. Amenities and Highways Committee – Cllr AP

12.1 Chairman's report- circulated prior to the meeting. Cllr AP said she had met the new grounds maintenance contractor at his base and had been

impressed by the level of staff and machinery.

12.2 Correspondence

Email – Footpath to Moreton Morrell Committee membership request	From: Mrs Routly – Moreton Morrell PC
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Cllr Mrs RB said she would be happy to join as a committee member.

12.3 Date of next meeting 21<sup>st</sup> April 2015

## 13. Legal Matters – Clerk

13.1 Correspondence

Email – Cessation of claim notification	From – Came & Co (Council's insurance)
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The Clerk said a personal injury claim from several years ago had now been closed for the second time with no further action.

## 14. WSCC Committee – Cllr AP

- 14.1 Chairman's Report – Circulated prior to the meeting
- 14.2 moved to Confidential session
- 14.3 Date of next meeting – 17<sup>th</sup> March 2015

**15. Emergency Committee – Cllr EL**

- 15.1 Chairman's report – Cllr EL said the compact plan could now be delivered to the houses at risk of flood.
- 15.2 Date of next meeting – 14<sup>th</sup> March 2015

**16. Conservation Working Party – Cllr EL**

- 16.1 Chairman's report – Cllr EL said residents on all of the new build sites were being given "Welcome Packs" containing information about the village.

- 17. Social Media working party** – update Cllrs SH/DK – A query had been raised about the named person for the site and this had been sent to WALC for NALC advice.

- 18. Engaging with young people** - update - Cllr SH – ongoing with the school.

- 19. Meet the Leaders** – Cllr DC said no response had been received from Cllr Chris Saint to the letter raising concern about the lack of correspondence with the Parish Council.

Action: Ward members asked to take the matter up with Chris Saint	By: Cllrs Parry, Johnston, Kendall
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- 20. WWPC Website** – update Cllr EL asked for more items to come forward from Councillors.

**21. Annual Parish Meeting**

- 21.1 Annual Report update – Cllr DC thanked all those who had assisted to deliver the Annual Report to every household.
- 21.2 Meeting arrangements - 7.00pm – 7.30pm set up of meeting, 7.30pm onward, format of meeting
- 21.3 Date of the APM - Tues 10<sup>th</sup> March 2015

**22. Wellesbourne and Walton News**

- 22.1 Proposed contents April edition
- Elections & APM – Cllr DC, New Play Equipment – Cllr AP

- 23. Christmas Lights** - Cllrs AP, DC and the Clerk met with Mr Grey to discuss the problems occurring with the Christmas lights. Following discussion, it was agreed that Mr Grey would write with his proposals for improvement in 2015/16.

Action: Agenda item for April with resolution	By Office
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**24. General/Late Correspondence**

Notification of meeting 12 <sup>th</sup> March PC's invited to be nominated members	Coventry & Warwickshire SHLAA (Strategic Housing Land Availability Assessment)
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Noted

- 25. Clerk's report/Facebook** - noted

**26. Cllr Exchange of Information**

Cllr EL said Kinton Job Club were currently encouraging persons looking for work to try the job club.  
 Cllr AP said the Street Fayre Committee would be interested in possible organisation of a Big Lunch. It was agreed Cllr AP should progress the is community spirited activity  
 Cllr DC reminded everyone that Wellesbourne would on Gardner's Question Time.

- 27. Items/reports for the next meeting by Thursday 19<sup>th</sup> March 2015**

- 28. Date of next meeting: Tuesday 7<sup>th</sup> April 2015**

*Under Section 100A of the Local Government Act 1972, in view of the confidential nature of the business to be transacted, it is advisable in the public interest, as if members of the public were present during the consideration of such business there would be disclosure of them of exempt information under paras 1 and 11 of part 1 Schedule 12A of the said Act, that the public will be excluded*

**Confidential**

**14.2**

<b>Recommendation: that W&amp;WPC appoints a fund raiser for a period of six months to raise extra money for the Wellesbourne Sports and Social Club</b>	Prop: Cllr AP. 2nd: Cllr DK carried
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Following discussion, Councillors agreed to appoint Enid Linton, fundraiser for the project. Other fundraisers were considered but when approached were unable to take on additional work.

There being no further business to discussed the meeting closed at 10.00pm