

WELLESBOURNE PARISH COUNCIL

The minutes of the Finance Committee of the Council meeting on Tuesday 10th February at 7.30 pm at the Parish Council office, 2 School Road, Wellesbourne



Present

Chairman: Cllr Lawley Councillors: Mrs Bolton, Close, Heaton Clerk: Mrs Scriven Members of public: 0

1. **Welcome by Chairman**
2. **Apologies for Absence** – accepted from Cllrs Mrs Prior, Shepherd
3. **Declarations of Interest** - none
4. **Confirmation of Agenda and identification of any items likely to be resolved to confidential session** - none
5. **Confirmation of minutes of the meeting of 16th December 2014** - accepted
6. **Matters arising** (not indicated as a separate agenda item) - none
7. **Open session for members of the public to raise any matters of relevance to the Parish**
8. **SAGE**
 - 8.1 Progress update – The RFO said the Council was now registered for telephone assistance with SAGE and the Stratford Town Council (STC) RFO had assisted with amendments to the SAGE system and would be returning to assist on 4th March, and again at year end.

Online help be put into place for SAGE	Prop DC 2 nd Cllr EL carried
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 - 8.2 Council expenditure reports - circulated prior to the meeting. Following the next visit in March by the STC RFO it was noted that bespoke reports would be available to the Council.
6. **Internal Auditor report** – The Internal Auditor had returned to the office and amended the report according to the policies of the Council and Cllrs asked a date be booked for the completion of year internal audit.

Action: Book date with Internal Auditor for year end completion audit	By Office
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10. **Review of Council Fixed Asset Register** – Circulated prior to the meeting.

Councillors considered the entries and noted the write off items. Amendments agreed.	DC prop 2 nd RB carried
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11. **Insurance Review** – Expires May 2016 (Review cover for WSCC) Circulated prior to the meeting, it was agreed that the policy was adequate until such time the WSCC conditions changed or more play equipment was installed.
12. **General/Late Correspondence** - none
16. **Councillor ex-change of information** - none
17. **Date of next Committee meeting** – 26th May 2015

There being no further business to discuss, the meeting closed at 9.00pm

Chairman...Cllr Lawley.....

Signed.....

Date.....

Completed 10th February 2015