

WELLESBOURNE PARISH COUNCIL

The minutes of Wellesbourne Sports and Community Centre Committee meeting on Tuesday 6th January 2015 at 7.30pm at the Parish Council Office, 2 School Road, Wellesbourne



Present:

Chairman: Cllr Mrs Prior Councillors: Mrs Bolton, Heaton, Kendall, Quinn Clerk: Mrs Scriven
Non Council Committee members: Mrs Cook Members of public: 2

1. **Apologies for absence accepted for** – Cllrs Close, Hodgkinson, Lawley.
Non Council Committee members: Mr Dowsett, Mrs Mack
2. **Declarations of Interest** - none
3. **Confirmation of the Order of the Agenda and identification of any items that might be resolved for confidential session** – agenda accepted, no confidential items
4. **Confirmation of the Minutes of the meeting of 11th November 2014** - accepted
5. **Matters arising (not within the agenda)** - none
6. **Open session for members of the public to raise any matters of relevance to the Parish**
Mr Miatt Salmon Court, raised concerns regarding potential development leading to loss of green open space in the village especially Dog Close.
Mr Sheppard Brookside Avenue, supported the use of Dog Close for the medical centre but expressed disappointment about the reliance on further development to achieve this.
The Chairman advised both gentlemen to attend the full Council meeting with their concerns.
7. **Quantity Surveyor/Project Manager/Architect update**
 - 7.1 Meeting with Wellan and Project Manager– Cllr AP said she and Cllr PQ had met with Wellan and said the plans had been submitted to Building Control for approval. Once these were returned approved, the tender process could begin. (The drawings sent to Building Control were viewed during the meeting)
 - 7.2 Mechanical Electrical (M&E) Engineer meeting– Cllr AP and Cllr PQ had met with the M&E Engineer and the drawings were being compiled to show the locations of service piping. It was noted that several cost saving ideas had been put forward including heat as you use water and more efficient air conditioning/heating systems. A performance specification would be reflected in the tender document. It was reiterated that Wellan had already carried out sewerage and drainage investigations and all were approved as sufficient for the whole project
8. **Budget 2015/2016**
 - 8.1 Budget agreed at Finance Committee

Recommendation to full council for acceptance of 2015/16 budget £105080.00 plus retention of all unspent 2014/15 budget into WSCC as designated reserves	Prop Cllr AP 2 nd Cllr DK Carried
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9. **SEC 106 Claim**
 - 9.1 Sec 106 Claim to SDC update – Cllr AP said the first £30,000 had been received and once the thirtieth house was occupied a claim for the remaining funds would be made by the RFO. The Clerk had queried the assertion by SDC that it had to be thirty sold properties not housing association as she believed this was not referenced in the agreement.

Action: Seek clarification on the Sec 106 thirty houses occupied rule (private or otherwise) with SDC	By: Clerk/Cllr DK
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10. **Business rates review** - update – no response had been received

Action: Make further enquiries on progress	By: Cllr DK
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11. **Sponsorship Schemes and accounting arrangements**
 - 11.1 Buy a Brick Scheme progress report –Cllr AP explained how the scheme would be applied and said the Grant Funding Group had put together a draft pack (circulated at the meeting) which would be considered by the full Council once completed.

Recommendation to approve a scheme pack (leaflet/letter/indicative images of sponsor wall)	Prop Cllr AP 2 nd Cllr DK Carried
Recommendation to delegate pack content to the Fundraising Group	Prop Cllr AP, 2 nd Cllr DK carried

11.2 Bank Account – The Clerk explained it would be prudent and transparent to have separate bank accounts for paying in of sponsorship money but these would be administrated by the Clerk/RFO.

Recommendation to open two independent bank accounts, one community account for paying in donations from sponsorship schemes, one savings account to access more favourable interest rates for money held on account to be administrated by the Clerk/RFO.	Prop Cllr AP 2 nd Cllr DK carried
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12. Charitable Status

12.1

Recommendation to investigate the setting up of a Charitable Trust Status	Prop Cllr AP, 2 nd Cllr DK, carried
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13. Cllrs Exchange of Information

Cllr BH said parking of vehicles from the car wash on the yellow lines in old Warwick Road continued to be a problem.

Action: Letter to be sent to the garage owner asking this practice to stop	By: Office
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14. Date of next meeting 17th March 2015

There being no further business to discuss, the meeting closed at 8.25pm

Chairman....Cllr Mrs Prior.....

Signed.....

Date.....

Completed 7th January 2015